

**West Farms Joint Recreation Committee**  
**Meeting Minutes**  
**July 7, 2020**

**Members Present:**

West Farms 1 – Jordan Kratter, Chris Rosignol  
West Farms 2 – Marty Basiel, Steve Newberg, Cathy Pavalock  
West Farms 3 – Joani Moiger, Jonathan Perugini

Sheila Duncan represented Imagineers.

**The meeting was called to order by Sheila Duncan at 6:05 PM.**

**Unit Owner Forum**

Homeowner from West Farms 2 inquired on whether there was any possibility of pool opening for the year. Sheila updated homeowner on liability issues with insurance and concern about being able to enforce the strict guidelines that are being mandated and additional costs that would be necessary to administer these guidelines.

**Minutes Review/Approval:**

June 2020 minutes were reviewed. Steve made a motion to accept the minutes seconded by Joani. All voted to approve the minutes.

**Financial Statements:**

The committee reviewed the May 2020 financial statements.

**Old Business:**

**A. Maintenance Logs**

Members reviewed the maintenance logs.

**B. HVAC System**

Updated proposals are being sought.

**C. Clubhouse Bathroom Renovations**

Updated proposals are being sought.

**D. Clubhouse Flooring Replacement**

Updated proposals are being sought.

**E. Pool Opening – Governors Recommendations**

Pool closed for year and notice send to all homeowners.

**F. 2020 Projects**

Cabana renovation proposals needed.

**G. 2020/21 Budget**

Marty reviewed the draft budget provided by management which included a slight increase. He suggested that no increase in the budget would be preferred in light of the current pandemic and closing of the amenities for resident use. He suggested reducing the clubhouse improvement line item to have no increase for 2020/21. A motion was made by Marty and seconded by Cathy to

approve the proposed budget with no increase in fees and clubhouse improvement line item reduced. All voted in favor to approve.

**New Business:**

**A. Any other new business?**

None.

**Executive Session:**

**Nothing to discuss.**

**Adjournment**

Motion made by Cathy and seconded by Steve to adjourn the meeting at 6:43 PM. The motion was unanimously accepted.

**Next Meeting – August 4, 2020.**

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Respectfully submitted by Sheila Duncan