

**West Farms Joint Recreation Committee**  
**Meeting Minutes**  
**June 9, 2020**

**Members Present:**

West Farms 1 – Jordan Kratter, Chris Rosignol  
West Farms 2 – Marty Basiel, Steve Newberg, Cathy Pavalock  
West Farms 3 – Joani Moiger, Jonathan Perugini, Nina Balkum

Sheila Duncan represented Imagineers.

**The meeting was called to order by Sheila Duncan at 6:05 PM.**

**Unit Owner Forum**

None

**Minutes Review/Approval:**

April 2020 minutes were reviewed. Cathy made a motion to accept the minutes with corrections seconded by Marty. All voted to approve the minutes.

**Financial Statements:**

The committee reviewed the April 2020 financial statements.

**Old Business:**

**A. Maintenance Logs**

Members reviewed the maintenance logs.

**B. HVAC System**

This item is tabled.

**C. Clubhouse Bathroom Renovations**

This item is tabled.

**D. Clubhouse Flooring Replacement**

This project is on hold.

**E. Pool Opening – Governors Recommendations**

Sheila reviewed the recommendations from the state health department regarding public pool opening in the Governors second phase of reopening CT. Many of these guidelines will be difficult to enforce and there are concerns from the insurance company and associations attorney regarding the lack of insurance coverage should there be lawsuits related to the pandemic. This creates a huge financial risk to the Associations should they choose to open the pool. Committee agreed to review further at their July meeting and make a decision at that time whether pool should be opened this year.

Proposal received from New Look painting to paint the cabana bathroom floors. Cathy made a motion to approve seconded by Steve. All voted in favor. Chris asked if Sheila could find out what product was going to be used and what the additional cost would be to add sand to the paint.

**New Business:**

**A. 2020 Projects**

Jordan asked manager to obtain updated pricing on clubhouse flooring (carpet squares and Armstrong waterproof vinyl product) and bathroom upgrades.

**B. 2020/21 Draft Budget**

Sheila to provide treasurer with an estimate on year end expenditures for the current budget year and her recommendations for budget next year. He will review and provide a recommendation to the committee members at the July meeting.

**C. Any other new business?**

None.

**Executive Session:**

**Nothing to discuss.**

**Adjournment**

Motion made by Steve and seconded by Cathy to adjourn the meeting at 7:03 PM. The motion was unanimously accepted.

**Next Meeting – July 7, 2020.**

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Respectfully submitted by Sheila Duncan