

West Farms Joint Recreation Committee
Meeting Minutes
February 6, 2018

Members Present:

West Farms 1 – Jordan Kratter, Barbara Walters
West Farms 2 – Bob Roch, Marty Basile
West Farms 3 – Joani Moiger, Jonathan Perugini

Sheila Duncan represented Imagineers.

The meeting was called to order by Joani Moiger at 6:05 PM.

Unit Owner Forum

Dale Cohen questions pool furniture expenses and building maintenance expenses on the December financial statements. Sheila stated that some adjustments were made and the numbers are skewed.

Minutes Review/Approval:

Joani asked whether there were questions regarding the October 2017 meeting minutes. There were none. Bob moved that the October minutes be approved. Marty seconded the motion. The minutes were unanimously approved.

Financial Statements:

The committee reviewed the December 31, 2017 financial statements. Mr. Basiel stated that reserves are at a level they are expected and that the financial statements appear to be accurately reflected. Joani made a motion to accept the December 2017 financials; Marty seconded the motion. The financials were unanimously approved.

Old Business:

A. Maintenance Logs

Members reviewed the maintenance logs.

B. HVAC System

This item is tabled.

C. Clubhouse Bathroom Renovations

Proposal from Imagineers included in Board Packet.

D. Additional Painting Clubhouse Interior

Jordan to follow up with Stephen Kalata

E. Audited Financial Statements

Audited financial statements were included in Board Packet. Bob made a motion to approve the audited financial statements seconded by Joani. All voted to approve.

New Business:

A. Carpet Replacement Quotes

Carpet Replacement quotes will be handled as a low priority item. Other capital improvement items needed in the immediate future.

B. Pool Opening/Repairs

Proposals from Savol included in Board Packet.

Proposal to Open/Close the Pool for \$1276 was reviewed. Marty made a motion to approve seconded by Joani. All voted in favor of approving.

Proposal from Savol to replace filters and valves of both pool was discussed. Sheila to get additional proposals for this.

Proposal from Savol to remove coping and tile and inspect pool structure, install new tiles, etc was reviewed. It was the feeling of the committee that this needs to be done prior to pool opening. Additional proposals will be needed asap so this work can be scheduled.

Proposal for automatic chlorinator was discussed. This is a low priority item compared to the other items that are needed.

Proposal for safety covers for the pool was discussed. This is also a low priority item for now.

C. Clubhouse Phone

Barbara reported club house phone hasn't been working. Phone line appears not to be working. Sheila to issue repair order.

D. Tables Clubhouse

2 long white tables are missing from the clubhouse since some time in December.

- E. Committee Positions** - Joani motioned to appoint Chairperson – Pam DeWitt, Vice Chairperson – Joani Moiger, Treasurer – Martin Basiel, Secretary – TBD, seconded by Marty Basiel. All voted in favor to approve.

Executive Session:

Members met in Executive Session.

Motion made by Joani to adjourn the meeting at 7:18 PM. Bob seconded the motion; the motion was unanimously accepted.

Next Meeting – April 3, 2018

Respectfully submitted by Sheila Duncan